

# Special Hours Due To Covid-19

Although we are not open to the public yet, we will still be offering curbside services to everyone who wants to check out anything from our collection, make a copy, print, or fax.

Starting November 9<sup>th</sup>, the Blue Ridge Regional Library will begin allowing patrons in the building **by appointment only** for the following services:

- Computer use
- Fax
- Copies
- Printing
- Limited browsing

**The appointments must be made by phone. Call the desired branch to see the available times and dates. Due to limited staffing in some of the branches, appointment times will vary. No walk-ups allowed. Toys and computers will not be available in the children's area.**

## **Computer use**

- Appointment times will begin at the top of the hour and have a 45-minute duration allowing 15 minutes for cleaning between appointments.
- One person per computer unless help is needed and one other person will be allowed.
- Printing will be available.

## **Copies and faxes**

- Faxing and photocopying will be done **Mondays to Fridays** by appointment.
- Only one person is allowed to come in to make a copy, or send a fax.
- Max of 15 pages copied and 15 pages faxed per appointment.

**To come into the Library and use the services above, you must wear some type of facial covering. If you do not have a mask, one will be provided. According to the Virginia Department of Health, children 4 years and younger are not required to wear a face covering but strongly recommend that children 2 and over wear a mask.**

**Social distancing rules will apply.**

**Hand sanitizer will be provided at all branches.**