

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Collinsville Branch Library**  
**December 14, 2022**

Board members Margaret Caldwell, Rives Coleman, Betsy Haskins, Lewis Turner, and Sherry Vestal attended.

Also attending were Director Rick Ward and Administrative Assistant George Gutshall.

Board members Rebecca Adcock, Felita Claybrooks, Bill Kirby, and Lora Mahaffey were unable to attend.

**Call to Order:**

Board Chair Margaret Caldwell called the meeting to order at 12:02 and welcomed those in attendance.

**Minutes:**

The minutes from the November 16<sup>th</sup> meeting in Patrick County were presented. Rives Coleman moved that the minutes be approved, Betsy Haskins seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the library's financial report.

He reported that the month had been relatively calm and, with the holiday coming up, that was to be expected. There was a discussion about a couple of discrepancies in the report and he noted they would be corrected.

On a motion by Rives Coleman, seconded by Sherry Vestal, the board voted to approve the financial report pending corrections. Caldwell, Coleman, Haskins, and Vestal voted yea and Turner voted nay.

**Committee Reports:**

Margaret Caldwell, reporting for the Marketing Committee, said that she had spoken to the Altrusa Club about library services and the Bassett Expansion.

**Old Business:**

Betsy Haskins, reporting on the Bassett Expansion, said that Dewitt House from the Harvest Foundation had gotten Blair Construction to give us an estimate of what the project would cost. She, Rick Ward, and Karen Barley met with Brian Nichols and Josh Hyler from Blair Construction and received a proposal that came to approximately two million dollars. This does not include furniture or having the materials removed from the building to have the interior work done. They also estimated that the building would need to be closed for 60 – 75 days during construction.

Margaret Caldwell, also reporting on the Bassett Expansion, reported that she, Rick Ward, and Karen Barley had met with Virginia Delegate Les Adams at the Bassett branch. He said he would be glad to write letters of support and told us, if we could get the information to him before the end of the month, he would try to get an amendment passed in the state budget to get us funding for the project. She also mentioned that she had been soliciting local businesses to donate cookies for the Bassett Expansion kickoff which will be held on January 19<sup>th</sup>.

**New Business:**

There was a brief discussion about having a board retreat in the future but no date was set.

**Friends Report:**

Lewis Turner reported the Friends next book sale will be February 17<sup>th</sup> for members and February 18<sup>th</sup> for the public.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

**Adjournment:**

Rives Coleman moved that the meeting be adjourned at 1:00, Betsy Haskins seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Lora Mahaffey  
Secretary