

Minutes
Blue Ridge Regional Library Governing Board
Patrick County Branch Library
June 21, 2023

Board members Rebecca Adcock, Margaret Caldwell, Rives Coleman, Betsy Haskins, Lora Mahaffey, Yluelhaldi Rose, Lewis Turner and Sherry Vestal attended.

Also attending were Director Rick Ward, Administrative Assistant George Gutshall and Branch Manager Garry Clifton.

Board member Felita Claybrooks was unable to attend.

Call to Order:

Board Chair Margaret Caldwell called the meeting to order at 12:00 and welcomed those in attendance.

Minutes:

The minutes from the May 17th meeting in Collinsville were presented. Lora Mahaffey moved that the minutes be approved, Sherry Vestal seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the library's financial report.

He reported that we had received income from our credit/debit card account from Square which gave a boost to our revenue. He also said that, for the past couple of years, we had not been receiving a bill for the utilities at the Collinsville branch but a new tenant had moved into the space formerly occupied by Aaron Rentals and we are now going to start incurring that cost again.

On a motion by Rives Coleman, seconded by Rebecca Adcock, the financial report was approved unanimously.

Committee Reports:

Margaret Caldwell, reporting for the Marketing Committee, said that she spoke to the Rotary Club on May 31st. They pledged to help man a fundraiser for us to help with the ongoing Bassett Expansion Plan. She will be speaking to the MHC Historical Society on July 16th. We will also be the recipient of a 50/50 raffle at the next Bassett Cruise-In.

Old Business:

Lewis Turner, reporting for the Bassett Expansion Steering Committee, said the fund balance for the project was at over \$40,000 in cash with pledges from the Harvest Foundation and the Friends of the Library of approximately \$400,000.

Betsy Haskins reported that she, Bill Kirby, and Rick Ward met with Rob Spillman and Ed White from Bassett Industries to request support from their organization for the Bassett Expansion. They were optimistic we could count on a contribution in the future.

On a motion by Lewis Turner, seconded by Rives Coleman, the board voted unanimously to approve the newly revised five-year plan for 2023-2028.

New Business:

On a motion by Rives Coleman, seconded by Sherry Vestal, the board voted unanimously to adopt the budget as presented for FY 2023-2024.

On a motion by Betsy Haskins, seconded by Rebecca Adcock, the board voted unanimously to adopt the new FOIA policy which includes a fee schedule for those requesting records.

Closed meeting under § 2.2-3711(A)(1) for discussion of personnel matters.

Lewis Turner moved that the board enter closed session, Rives Coleman seconded, and the board entered closed session.

Lewis Turner moved that the board leave closed session, Rives Coleman seconded, and the board left closed session.

All board members certified that the board discussed only the business for which they entered closed session.

Friends Report:

Lewis Turner reported the Friends next book sale will be on July 28th and 29th.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Adjournment:

Lewis Turner moved that the meeting be adjourned at 1:25, Rives Coleman seconded, and the meeting was adjourned.

Recorder
Rick Ward

Lora Mahaffey
Secretary