

Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
May 16, 2018

Board members Jim Allen, Margaret Caldwell, Janet Demiray, Betsy Haskins, Carol Meyer, and Bernice Scales were in attendance.

Also attending were Director Rick Ward, Staff Administrative Assistant George Gutshall.

Board members Ashley Carter, Kathy Hodges, Bill Kirby, Mary Ruth Reynolds and Mary Campbell Stromire were absent.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 12:00 and welcomed those in attendance. Director Rick Ward presented Gloria Barbour with a service award plaque for twenty –five years of dedicated service to the library system.

Minutes:

The minutes from the April 11th meeting in Patrick County were presented and Bernice Scales moved that the minutes be approved, Carol Meyer seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the library's financial report and the FY2019 budget.

He explained that there was some unbudgeted revenue that appears in this year's budget with monies coming in from the Friends for Summer Reading, the Stanley Foundation grant for Bassett, and a \$5,000 stipend from the JOIDES Project.

Expenditures are in line with expectations though we did incur approximately \$1,500 in costs for snow removal.

He then went over the proposed FY2019 budget reiterating that, of our fixed costs, salaries are the highest part of the budget with the book line being one of the few variables we can use to plug any holes.

Mary Campbell Stromire moved that the financial report be accepted as presented, Bernice Scales seconded, and the motion passed unanimously.

Committee Reports:

Margaret Caldwell, on behalf of the Marketing Committee, reported that they are compiling a master contact list of organizations that we may be able to partner the library with. She also passed out flyers for the Summer Reading/Feeding Kickoff that Bassett Branch Manager Karen Barley created so that board members could help post them in the community and spread the word.

Old Business:

Rick presented the estimates he received from Washington Electric to have the lights at Bassett and Martinsville replaced with LED's. Since the bid was over \$5,000, on a motion by Margaret Caldwell and seconded by Bernice Scales, the board voted unanimously to send out RFP's to try and get at least three bids on the project. On a motion by Jim Allen, seconded by Janet Demiray, the board voted unanimously to purchase the computer lab for the Patrick County branch and a projector for the Collinsville branch.

New Business:

Betsy Haskins told the board that at the Foundation officer's meeting the discussion of the next fund raising project came up and an expansion of the Bassett branch was mentioned. Rick will get with Branch Manager Karen Barley and get her input on the idea.

Margaret Caldwell asked the board to consider raising the part-time staff's hourly wage to \$11.00/hr. for the entire system. George Gutshall will investigate the total cost of doing so.

Friends Report:

There was no Friends report.

Director's Agenda:

Director Ward referred the board to the printed director's report.

He noted the board will need to approve the five-year plan at the next board meeting.

Adjournment:

Bernice Scales moved that the meeting be adjourned at 1:43, Margaret Caldwell seconded, and the meeting was adjourned.

Recorder
Rick Ward

Carol Meyer
Secretary