

Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
June 21, 2017

Board members Margaret Caldwell, Janet Demiray, Betsy Haskins, Bill Kirby, Carol Meyer, Mary Ruth Reynolds, Bernice Scales, and Mary Campbell Stromire were in attendance.

Also attending were Director Rick Ward and Staff Administrative Assistant George Gutshall.

Board members Kathy Hodges and Linda Wilson were absent.

Call to Order:

Board Chair Janet Demiray called the meeting to order at 12:08 and welcomed those in attendance. She then noted Linda Wilson's long service on the board and commended her on her hard work and dedication as, though she could not attend, this is her last scheduled meeting.

Minutes:

The minutes from the May 17th meeting in Martinsville were presented and Carol Meyer moved that the minutes be approved, Bernice Scales seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the financial report.

He reported that our revenues are solid and our expenses were in good shape. We should end the year within \$1,000 - \$2,000 of our budget target for the end of the fiscal year.

He also noted that with the extra revenue we have accrued, which is covered in his report, we will be able to cover the costs of the materials that we had planned purchasing with our capital funds.

Mary Campbell Stromire moved that the financial report be accepted as presented, Margaret Caldwell seconded, and the motion passed unanimously.

Committee Reports:

Betsy Haskins presented the results of the Marketing Committee's survey campaign and there was a discussion of the survey results and all agreed we would use the information to update the five-year plan in the next few months. With 487 surveys filled out, it was considered a success!

Janet Demiray reported that the nominating committee met and have put forward the following slate to be next year's officers on the board: Chair – Betsy Haskins; Vice-Chair – Bernice Scales; Secretary – Carol Meyer; and Treasurer – Mary Campbell Stromire.

Old Business:

Regarding the Bookmobile Fundraising Drive, the committee was more than pleased to report that the Patrick County Board of Supervisors approved our request for \$35,000 toward the fund! This puts us over half way and we hope to continue our success with a fund raiser on September 30th when authors Martin Clark and Beth Macy come to the Reynolds Homestead for a panel discussion. There will also be an auction of gift baskets donated by local businesses.

Rick reported that we did not receive any other bids for work on the patio/sidewalk in front of the Martinsville Library, only the one previously submitted by Jerry Scruggs. On a motion by Bernice Scales, seconded by Betsy Haskins, the board voted unanimously to take up to \$20,000 from our unallocated fund held by the City to do those repairs.

Rick informed the board that next fiscal year we will be able to give each branch \$2,000 for programming with half going to adult programming and half going to children's programming. With the reduction in our Internet expenses under the new contract with CenturyLink, we will also be giving the staff an across the board 3% raise.

New Business:

The personnel committee met and prepared an evaluation of the director to be presented to the full board.

On a motion by Margaret Caldwell, seconded by Carol Meyer, the board voted to go into executive session under § 2.2-3711(A)(1) for discussion of personnel matters.

On a motion by Margaret Caldwell, seconded by Bernice Scales, the board voted to come out of executive session.

All board members certified that the board discussed only the business for which they entered closed session.

Janet Demiray collected the Board of Trustees self-evaluation forms and, to move things along, it was decided to compile the results and discuss it at our next meeting.

On a motion by Carol Meyer, seconded by Bernice Scales, the board voted unanimously to approve the five-year plan.

Rick reported that Margaret Caldwell, Kathy Hodges and Mary Campbell Stromire were reappointed to the board by Henry County. Janet Demiray reported that Jim Allen had applied for the open spot left by Linda Wilson's expiring term for Patrick County.

Friends Report:

Mary Campbell Stromire reported that the next Friends sale will be July 11th from 3 – 8 pm.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Adjournment:

Bernice Scales moved that the meeting be adjourned at 1:39, Betsy Haskins seconded, and the meeting was adjourned.

Recorder
Rick Ward

Carol Meyer
Secretary