

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Martinsville Library**  
**May 17, 2017**

Board members Janet Demiray, Betsy Haskins, Kathy Hodges, Bill Kirby, Carol Meyer, Bernice Scales, Mary Campbell Stromire and Linda Wilson were in attendance.

Also attending were Director Rick Ward and Staff Administrative Assistant George Gutshall.

Board members Margaret Caldwell and Mary Ruth Reynolds were absent.

**Call to Order:**

Board Chair Janet Demiray called the meeting to order at 12:05 and welcomed those in attendance.

**Minutes:**

The minutes from the April 12<sup>th</sup> meeting in Patrick County were presented and Linda Wilson moved that the minutes be approved, Carol Meyer seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the financial report.

He reported that we were in good shape coming into the end of our fiscal year. Revenues have exceeded expenditures so far this year and we have received or will receive around \$9,500 in DSO monies.

We have expended \$5,700 for the Collinsville lights and \$500 for the Lego robotics in Martinsville though we will reimburse those funds from the capital accounts. We also spent \$3,400 to finish up our email conversion to the cloud.

Bernice Scales moved that the financial report be accepted as presented, Mary Campbell Stromire seconded, and the motion passed unanimously.

**Committee Reports:**

Betsy Haskins reported that the Marketing Committee's survey campaign was a great success and estimated that they had around 400 surveys filled out. She has also sent thank you notes to all the businesses that allowed them to set up at their stores.

Janet Demiray suggested that a nominating committee be formed to elect new officers once the board has new members in July. She, Bill Kirby, and Kathy Hodges volunteered to be on the committee.

**Old Business:**

Regarding the Bookmobile Fundraising Drive, Linda Wilson reported that Blue Ridge Elementary School in Ararat had raised \$308 for the bookmobile fund. She also noted that Martin Clark and Beth Macy have agreed to come to the Reynolds Homestead for a panel discussion. Ben Williams has been considered for the moderator position.

The damaged front walkway in Martinsville was discussed and it was decided that we will have the whole front of the walk from the flag pole to the sidewalk near the steps would be replaced as all the paving bricks are starting to crack and come up. The Board instructed Rick to send out an RFP for the work.

Rick informed the board that he had been notified by the City of Martinsville and Henry County that we have been approved for level funding for the next fiscal year. We still await word from Patrick County.

**New Business:**

Janet Demiray passed out evaluation forms for the Director along with his self-evaluation and requested the evaluations be sent back to her by June 1<sup>st</sup>. She also passed out a Board of Trustee's self-evaluation form and asked that those be filled out and returned at our next board meeting on June 21<sup>st</sup>.

Rick reminded the board that we need to review and approve the five year plan at the June meeting also. He will email everyone a copy of the current plan for review.

Kathy Hodges and Mary Campbell Stromire's current term on the board expires at the end of June and both members agreed to serve another four year term. Rick will contact Margaret Caldwell to see if she is agreeable to staying on as well.

**Friends Report:**

Mary Campbell Stromire reported that the Friends made \$1,200 at the last sale and the branches had brought in \$600 with their ongoing sales at each branch. The next sale in Martinsville will be July 11<sup>th</sup>.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

Rick reported that he had received a proposal to replace the outside light wall packs at the Martinsville branch from Washington Electric. The board approved spending up to \$3,500 from the current budget.

He also reported that Brian Robinson had submitted an estimate to buy flat screen televisions for each branch with accompanying Blu-Ray players, speakers, and stands. The board approved spending up to \$4,500 from the current budget.

On a motion and amendment by Linda Wilson, seconded by Mary Campbell Stromire, the board voted unanimously to take up to \$9,500 out of the computer replacement capital account to buy a portable computer lab for Martinsville and Bassett.

**Adjournment:**

Bernice Scales moved that the meeting be adjourned at 1:12, Linda Wilson seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Carol Meyer  
Secretary